

BAC Seminars on the Accreditation Process

Please see below for details of two forthcoming seminars. The first seminar, Preparing for Reaccreditation, is directed at accredited colleges approaching the end of their accreditation period and requiring re-inspection. The second, Introduction to Accreditation, is directed at unaccredited colleges applying for accreditation for the first time. Both seminars will be held at the BAC offices at **44 Bedford Row, London WC1R 4LL** and will run from 10.30am to 4.00pm. A booking form can be found on page 3 and should be returned by post to 'BAC Events' at the address above, accompanied by a payment of **£95** per seminar place. If you have any further queries, please contact the events team at events@the-bac.org.

Preparing for Reaccreditation

12 May 2010, led by Professor Steve Bristow

This seminar is aimed at colleges due a reaccreditation inspection and will bring college managers and principals up to date on BAC's requirements and the inspection process.

Specific areas will include:

- Key developments in the accreditation criteria
- Changes to Tier 4 of the Points Based System
- Following up requirements and recommendations from previous inspections
- Key areas where colleges commonly fail to meet requirements
- Advice on good practice

There will be ample time for questions and discussion.

Professor Bristow joined BAC in 1998 as a member of the Council and began working as a Senior Inspector for BAC in 2002. Since then he has taken on the role of Head of Inspection Services and now leads development of BAC's accreditation policies.

Introduction to Accreditation

26 May 2010, led by Mr Robin Laidlaw

This seminar will offer college managers a "no-commitment" opportunity to hear about the advantages, procedures and requirements involved in gaining BAC accreditation and tips on preparing for a first inspection.

Specific areas will include:

- Introduction to BAC
- Compliance with Tier 4 of the Points Based System
- Legal requirements
- Qualifications and awards

- BAC's minimum requirements
- The inspection process
- Advice on good practice
- Making the most of being accredited

There will be ample time for questions and discussion.

Robin Laidlaw was variously Chief Executive, Chief Inspector and Head of Inspection Services over his 14 years with BAC until his recent retirement. He is now a Senior Inspector and member of the Accreditation Committee, while still contributing to the ongoing development of BAC's accreditation scheme. Before joining BAC he was himself a college principal and a university senior lecturer.

BAC Seminars on the Accreditation Process

BAC Council Room, 44 Bedford Row, Holborn, London, WC1R 4LL

Date:

Title:

First name:

Surname:

Email address:

Phone number:

Institution:

There are vegetarian options provided for lunch, but if you have any other dietary requirements, please describe them here:

I would like to attend the following seminars (tick all that apply, see above for dates):

- Preparing for Reaccreditation
- Introduction to Accreditation

Places will be allocated on a first come, first served basis. If you have any requirements which you feel may necessitate special arrangements, please contact us directly in advance of making a booking.

Please complete this form and return it to BAC with a cheque made out to "The British Accreditation Council" for £95 for each seminar place that you wish to book.

Cancellations made more than one week before the seminar will mean a full refund; cancellations after that date will attract a charge equivalent to the cost of the seminar.