



BRITISH ACCREDITATION COUNCIL INSPECTION REPORT

Short Course Provider (SCP)

Full Inspection

NAME OF PROVIDER: Eurasia Educational Dynamics

ADDRESS: Prama House
267 Banbury Road
Oxford OX2 7HT

HEAD OF PROVIDER: Dr Stuart Kewley

DATE OF INSPECTION: 20–21 & 26 March 2024

ACCREDITATION STATUS AT INSPECTION:

DECISION ON ACCREDITATION:

- Accreditation awarded for the full four-year period
- Probation accreditation
- Decision on accreditation deferred
- Award of accreditation refused

DATE: 27 June 2024

1. Background to the provider

Eurasia Educational Dynamics Ltd (EED/the Provider) is a privately owned organisation offering short, business-oriented courses at Levels 6 to 8. EED is a private limited company.

The Provider commenced teaching in Oxford in July 2001 and became a limited company in 2017. In 2018, the company was restructured and formally incorporated, and the name was changed to Eurasia Educational Dynamics Ltd. Historically, its overseas programmes were held in various locations across the world, such as Shanghai, Beijing, Kuala Lumpur, Mumbai, Ho Chi Minh City and Tokyo. However, since 2019, delivery has been limited to Oxford and Cambridge programmes.

This inspection and any future accreditation are limited to the provision offered in Oxford and Cambridge in the United Kingdom (UK).

EED has a registered office in Oxford in the United Kingdom (UK) and also operates in Malaysia. The Provider has partnerships with colleges of the University of Oxford and the University of Cambridge and uses their facilities for its Oxford and Cambridge programmes. At the time of inspection, the Oxford University premises used were Mansfield College and Harris Manchester College. The company utilises remote working with staff based in various international locations. The Provider has partnerships with a variety of partners, such as universities in other parts of the world, and on occasion, group leaders travel with their students from their home institutions to take part in the courses.

The Provider aims to offer high-quality Continuing Professional Development (CPD) programmes, with real-world application, in an environment renowned for educational excellence.

The company is managed by its sole proprietor, who also serves as the Chief Executive Officer (CEO). He is supported by a small management team, including the Programme Manager and the Programme Administrator. There is also a curricular committee, whose members are drawn from partner institutions and who act in an advisory capacity. The Company Director for the Malaysia operations also acts as the International Client Relationship Manager.

2. Brief description of the current provision

EED offers Oxford and Cambridge programmes that are delivered in person, typically over one week, with the option to extend to four weeks, based on institutional preferences.

Programme content is tailored to meet the specific needs of institutional partners, such as universities in other parts of the world, at undergraduate, postgraduate and executive levels. Specialist speakers are invited from business, management, government and academia to enrich the learning experience and deliver the training, together with site visits to manufacturing companies and cultural landmarks.

Scheduled programmes from March to September include topics such as Entrepreneurial Leadership, Corporate Sustainability and the Future of Work, Advanced Strategic Leadership, Public Policy and Management, International Finance and Investment, and Environmental, Social and Governance (ESG). In addition, there is a micro-credentials programme on Corporate Sustainability. The micro-credentials programme is accredited by Collège de Paris, France.

The total capacity of the Provider is 60 participants. During the inspection, the Oxford Global Entrepreneurial Leadership Programme was running with a group of 23 participants from the University of California Riverside (UCR) in the United States of America (USA). Participants are all undergraduate or postgraduate UCR students and come primarily from the USA. Other countries represented include Peru, Japan, Taiwan, India and China. The majority are male, and all are aged over 18 years.

Programmes take place in March, July, August, September and occasionally early December. College premises affiliated to the University of Oxford are used for lectures, office space and residences. The enrolment process takes place in conjunction with the partners, and potential participants must apply for a place, for which there is competition.

The application and selection process for the Oxford and Cambridge programmes is undertaken by the partner organisations, who specify the desired course content and are already aware of the qualifications and academic level of participants.

In the case of accredited programmes, such as the micro-credentials programme, participants must have an undergraduate qualification at Level 6 to be eligible for a Level 7 accredited qualification. EED does not accept participants under the age of 18.

3. Inspection process

The inspection took place with one inspector over three days, of which two were conducted remotely and one onsite, at Mansfield College and Harris Manchester College, Oxford. Meetings were held with participants, the CEO, the Programme Manager, the International Client Relationship Manager, the Programme Administrator and a lecturer. The inspector also met staff from partner institutions and a member of the curricular committee. Teaching and learning were observed, documentation was scrutinised and a tour of the premises at Mansfield College and Harris Manchester College, Oxford was carried out. The Provider co-operated well with the inspector.

PART B – JUDGEMENT AND EVIDENCE

The following judgements and comments are based upon evidence seen by the inspector(s) during the inspection and from documentation provided by the organisation.

INSPECTION AREA – MANAGEMENT, STAFFING AND ADMINISTRATION

1.	The provider is effectively managed	
1.1	The management structure is clearly defined, documented and understood, including the role and extent of authority of any owners, trustees, advisers or governing body.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
1.2	The head of the provider and other senior managers are suitably qualified and experienced, understand their specific responsibilities and are effective in carrying them out.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
1.3	There are clear channels of communication between the management and staff including those working at the delivery venue or remotely.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
1.4	The provider has a written statement of its mission and goals that effectively guides its activities, is communicated to all stakeholders and is effectively implemented and regularly reviewed.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
1.5	The provider has a written risk management strategy, which includes financial planning and is effectively implemented and regularly reviewed.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
1.6	The provider conducts its financial matters professionally, transparently, and with appropriate probity.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

This standard is judged to be:

Met Partially Met Not Met

Comments

EED has a well-defined management structure that is outlined in the organisation chart and supported by detailed job descriptions for each role. The proprietor acts as CEO and is very active in the business. Line management responsibilities are clear, and staff understand their roles. As a result, the Provider is effectively managed.

The members of the Senior Management Team (SMT) are well qualified and have relevant experience. The CEO has a doctorate from Cambridge University and was previously Director of Studies at Oxford University. The team has an in-depth understanding of the context, and members work together efficiently to fulfil their responsibilities.

Communication channels include regular staff meetings, e-mail updates and a social media platform for group discussions and individual messages. Clear records of meetings are kept, and weekly, mandatory meetings are held remotely to ensure that information is up to date for all staff and that everyone is clear about the tasks for the week.

Before the programme starts, EED ensures that all staff members involved review the programme schedule via a remote meeting, so that everyone understands what is required.

The Provider's mission and goals are documented, regularly reviewed and communicated to all stakeholders. There is an emphasis on applicability in real life, which is clearly communicated, including on the website.

There is a comprehensive risk management strategy that encompasses financial and geopolitical aspects, including refunds during a pandemic, operational considerations, compliance and legal matters, reputational concerns, strategic planning, environmental and social considerations, and cybersecurity risks. This policy is effectively implemented and regularly reviewed to ensure risks are managed effectively.

Accounts are submitted and audited annually, and financial matters are handled professionally to ensure that all accounts are in order and submitted on time.

2.	The administration of the provider is effective	
2.1	Administrators are suitably qualified or experienced, understand their specific responsibilities and duties and are effective in carrying them out.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2.2	The size of the administration team is sufficient to ensure the effective day-to-day running of the provider.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2.3	The administrative support available to the management is clearly defined, documented and understood.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2.4	Administrative policies, procedures and systems are up to date, thorough, well documented and effectively disseminated across the provider.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2.5	Data collection and collation systems are effective in supporting the administration of the provider.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2.6	Participants' and trainers' personal records are sufficiently detailed and regularly updated.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2.7	The provider has a robust security system with policies in place for protecting the data of its staff, participants and trainers.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

This standard is judged to be:

Met Partially Met Not Met

Comments

Managers take on administrative duties and are fully qualified to understand all the necessary issues involved and fulfil these effectively.

The size of the administrative team is sufficient for day-to-day operations. In addition to the CEO, there are three permanent staff members who work remotely from Malaysia and Brazil. They periodically attend the Oxford and Cambridge programmes to ensure everything runs smoothly and the programmes are delivered effectively. Additional, temporary administrative staff and interpreters are employed as needed when programmes are running.

Comprehensive documentation relating to job roles and responsibilities found in job descriptions, plus clearly documented administrative processes and the staff handbook which contains an overview of policies and procedures, ensure all staff have a good understanding of the available administrative support. This results in consistency and efficiency.

Thorough administrative policies and procedures are well documented and ensure effective administrative practices. Systems to protect participant data are in place and personal information is destroyed after 30 days which facilitates privacy and security.

Data collection and collation systems include staff records and participant enrolment and attendance data. These systems are used well to support the administration and organisation of data, facilitating administrative processes in the organisation.

Participants' and trainers' personal records are sufficiently detailed. Personal records and Curricula Vitae (CVs) for speakers are recorded and regularly updated. This includes feedback on speaker performance, visits and facilities used – all of which is collated and analysed to facilitate future improvements.

At the end of the programme, all participant information is securely disposed of, typically within one month. Access to sensitive information is carefully managed, with specific permissions set to restrict access to data and documents to relevant staff members, thereby maintaining data security and confidentiality in accordance with best practice and national data protection regulations.

EED also employs encrypted messaging platforms to transmit securely any sensitive information, including passwords and passport details, preventing unauthorised access and safeguarding data confidentiality.

Overall, the administration of the Provider is effective.

3.	The provider recruits appropriate staff	
3.1	There are appropriate policies and effective procedures for the recruitment of suitably qualified and experienced staff, which include, for self-employed staff, the development of a signed performance service level agreement.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
3.2	Experience and qualifications are appropriately checked and verified before recruitment and records are accurately maintained.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
3.3	The recruitment process for trainers working remotely includes an online interview with cameras turned on.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA
3.4	There is an effective system for regularly reviewing the performance of all staff, which for trainers, includes regular, scheduled course delivery observations.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
3.5	All staff are treated fairly as per the provider's own published policies, and they have access to an appropriate grievances and appeals procedure.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
3.6	Managerial and administrative staff are appropriately supported in their continuing professional development.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

This standard is judged to be:

Met Partially Met Not Met

Comments

Appropriate staff are recruited. The staff recruitment policies and records seen by the inspector are clear. Applications are reviewed, and appropriately qualified and experienced applicants are shortlisted and interviewed. All staff, part time or full time, are provided with employment contracts that adhere to UK employment laws.

For staff based in Malaysia and Brazil, their contracts are designed to align with the specific employment regulations of their respective countries. Self-employed visiting lecturers sign a contract that details the Provider's expectations and includes a code of conduct.

All staff members go through a screening process before recruitment. This includes the accurate recording of background checks, the taking up of two references, the verification of academic and professional qualifications and references, and the assessment of relevant work experience to ensure their suitability.

Trainers do not work remotely.

There is an effective system for regularly reviewing the performance of all staff, which for trainers, includes regular, scheduled course delivery observations. All guest speakers are observed, and this is followed by a professional dialogue to discuss how the session went, the effectiveness and applicability of the learning, to inform areas for development. Great importance is also attached to participant feedback, and participants provide detailed feedback on the quality of the sessions. Permanent staff benefit from an appraisal process during which areas for development and recognised strengths are recorded and staff are rewarded for good performance.

Staff are treated fairly and with respect. There is a comprehensive staff handbook that details policies such as equal opportunities, data protection, prevention of radicalisation and extremism, and an appropriate grievances and appeals procedure.

Managerial and administrative team members are supported in their Continuing Professional Development (CPD) and have undertaken training on aspects such as software and payroll management, the use of technology in course delivery and train the trainer programmes. There are plans to introduce a mandatory training programme for staff in areas such as safeguarding, the prevention of radicalisation and extremism and modern slavery.

4.	Publicity materials, both printed and online, provide a comprehensive, up-to-date and accurate description of the provider and its courses
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4.1	Text and images provide an accurate depiction of the provider's location, premises, facilities, and the range and nature of resources and services offered.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4.2	Information on the courses available is comprehensive, accurate, readily accessible and up to date.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4.3	Participants are informed of the full cost of all courses, including the costs of any assessments, activities and required materials prior to enrolling at the provider.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4.4	The information provided ensures that participants are well informed of the status of the qualifications offered, including the awarding body and level of award.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
4.5	The provider's key policies are accessible through the website.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

This standard is judged to be:

Met Partially Met Not Met

Comments

<p>EED recruits participants through its partner institutions and provides detailed publicity brochures that include all necessary information, including locations, programme schedules, accommodation, classrooms and site visits associated with programmes. Texts and images provide an accurate depiction of the delivery locations, facilities and services offered. This information is shared with appropriate stakeholders through the partner's intranet.</p> <p>The information on the available courses, that is supplied through the Provider's partners, is sufficiently detailed, accurate and up to date. This information is not in the public domain and is only shared with partner organisations due to Intellectual Property (IP) sensitivities. Participants are provided with the full information through the partner organisations.</p> <p>Full course costs are clearly set out, together with detailed information on what is included. Before enrolling, partners and participants receive detailed information about the complete programme costs, which covers all lectures, booklet, site visits, meals, accommodation, group photograph, certificate of attendance and on-ground transport.</p> <p>EED offers partners and participants a preliminary schedule that details the programme sessions and introduces the speakers. In the case of the micro-credentials programme, clear information is provided about the awarding body and accreditation level of the qualifications.</p> <p>A prototype of a new website was seen by the inspector, and it is due to be finalised and uploaded imminently. It contains all key policies, including the policy regarding complaints, privacy, safeguarding and refunds.</p> <p>4.5 There is currently no website through which key policies are provided.</p>
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5.	The provider takes reasonable care to recruit and register suitable participants for its courses	
5.1	The provider ensures that the specific courses on which participants are registered are likely to meet the participants' expectations and needs.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
5.2	Entry requirements for each course, are set at an appropriate level and are clearly stated in the course descriptions that are made available to prospective participants.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
5.3	A formal application and selection process ensures that participants meet the entry requirements, and any claimed qualifications are verified.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
5.4	Applicants are provided with sufficient information to enable them to make a judgment on the suitability of the courses and their delivery methods and can discuss any concerns before registration.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
5.5	Participants receive a proper initial assessment, which includes language ability, to confirm their capability to complete the course on which they are enrolling.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA
5.6	The provider replies to all application enquiries in line with its appropriate target response times and all stakeholders are briefed properly on the nature and requirements of its courses.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

5.7	International recruitment agents are properly selected, briefed, monitored and evaluated.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA
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This standard is judged to be:

Met Partially Met Not Met

Comments

The Provider ensures that the specific courses on which participants are registered are likely to meet the participants' expectations and needs. Great care is taken to recruit suitable participants for EED's programmes, which are tailored to align with the specific requirements and expectations of the partner organisations, in collaboration with the curricular committee. These customised programmes are designed to meet the unique needs and goals of the participants who are enrolled.

The partner organisations play a key role in selecting participant groups and specifying their academic levels, such as undergraduates, postgraduates or executive-level participants. Details of topics to be covered are made available to prospective participants.

The application and selection process for the Oxford and Cambridge programmes is undertaken by the partner organisations, who specify the desired course content. The partners are already aware of the qualifications and academic level of the participants. As a result, there is no need for participants to receive any initial assessments.

Entry requirements for the accredited micro-credential programme are set at an appropriate level and are clearly stated. Successful participants studying this programme receive five European Credit Transfer and Accumulation System (ECTAS) credits.

EED collaborates closely with the partner institutions to ensure that comprehensive information about the programmes is conveyed to prospective participants. Regular meetings are held to finalise schedules and address participant enquiries to ensure participants receive accurate information and can make informed choices.

On-site interpreters and administrators provide all the necessary assistance for participants for whom English is an additional language.

EED briefs all partners on the nature and requirements of its programmes and ensures that all application enquiries are responded to within the appropriate target response times of 24 hours.

International recruitment agents are not engaged.

6.	There is an appropriate policy on participant attendance and punctuality and effective procedures and systems to enforce it where appropriate	
6.1	There is a clear policy on participant attendance and punctuality, which is communicated to all participants and any other stakeholders.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
6.2	Accurate and secure records of attendance and punctuality at each session are kept for all participants, collated centrally and regularly reviewed.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
6.3	Participant absences are followed up promptly and appropriate action is taken.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

This standard is judged to be:

Met Partially Met Not Met

Comments

There is an appropriate policy on participant attendance and punctuality and effective procedures and systems to enforce it. EED's attendance and punctuality policy is very effective.

Participants who are absent from more than two sessions for reasons other than illness or emergency may have their certificate of attendance withheld. This is stated clearly in the handbook and forms part of the contract with the Provider that the participants sign. A programme administrator who is on site during the programme ensures that all participants adhere to the schedule.

Attendance is recorded and monitored during the sessions to make sure no one is absent.

On-site administrators and group leaders, who travel with them from the participants home institution, immediately contact any participants who are not present to enquire about the reason for their absence and to address any issues they may be facing. Consequently, attendance levels are excellent.

7.	The provider has effective systems to monitor its own standards and assess its own performance with a view to continuous improvement	
7.1	There are effective systems for monitoring and periodically reviewing all aspects of the provider's performance.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
7.2	The provider has effective mechanisms for obtaining feedback from participants and other relevant stakeholders, such as staff, partners and employers, on all aspects of the provider's provision, including formal participant representation where appropriate.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
7.3	Feedback is obtained, recorded and analysed on a regular basis.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
7.4	The feedback is reviewed by management and appropriate action is taken.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
7.5	There is a mechanism for reporting to the participants what the provider has done in response to their feedback.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
7.6	Reports are compiled at least annually, which include the results of the provider's performance reviews and analysis of appropriate data, including participants' progress from their starting points, course completion rates, achievement rates, participants' destinations, participant and other stakeholder feedback and action plans.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
7.7	Action plans, including those for improvement, are implemented and regularly reviewed with outcomes reported to management.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
7.8	Good practice is effectively identified and disseminated across the provider.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

This standard is judged to be:

Met Partially Met Not Met

Comments

There are effective systems for monitoring and periodically reviewing all aspects of the Provider's performance. EED monitors a set of Key Performance Indicators (KPIs) on topics such as participant satisfaction, outcomes, and staff performance, to review performance and assure quality. There is a strong and appropriate emphasis on the outcomes of stakeholder feedback to inform any areas for development to improve participant experience.

Oral feedback is elicited from participants on an ongoing basis, mainly through their group leaders from their home institutions. Relevant issues raised are acted on immediately.

Written feedback, through a questionnaire, is elicited from participants, staff, partners and administrators to ensure a comprehensive understanding of relevant stakeholders' experiences. Participants complete a very comprehensive and detailed feedback form on all aspects of the programme. This includes a comment and score on every speaker, plus programme administration, accommodation, food and site visits. Feedback is also collected during the programme from partners and group leaders.

The feedback gathered from participants is reinforced by post-programme meetings with partners. The outcomes of the meetings are collated, analysed and evaluated and used effectively to inform future areas for development.

Informal feedback receives an immediate response through the group leaders. Participants are informed of EED's response orally or through the electronic group chat facility. The written feedback is used well to inform planning for the following programmes.

EED's partners also conduct programme reviews with the participants in their respective countries after programme completion and facilitate discussions with the Provider to ensure that the feedback is thoroughly considered for programme enhancements.

Participant feedback and input from staff form the basis for the development of annual reports. The annual reports include a thorough assessment of each programme and identify areas for potential improvement. The annual report has been expanded to incorporate an analysis of a sufficiently wide range of data. This provides a basis for rigorous self-assessment and evaluation and will enable year-on-year analysis.

Action plans for improvement are formulated for each area of work and monitored regularly to ensure that the actions are taken forward. However, action points are not collated into one overarching document to provide a complete overview for the whole staff team.

At the end of each programme, the staff team evaluates the programme, identifying areas for improvement and sharing best practice to enhance future programmes. Consequently, quality assurance is effective in promoting continuous quality improvement to benefit participants.

INSPECTION AREA – TEACHING, LEARNING AND ASSESSMENT

8.	Course management is effective	
8.1	There is a suitably qualified and/or experienced course manager or course management team with responsibility for teaching, learning and assessment.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
8.2	The curriculum offered meets the needs of a range of relevant stakeholders, such as employers and members of the wider community, such as chambers of commerce, local authorities and charitable organisations, where applicable.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
8.3	Training sessions are timetabled, and rooms are allocated appropriately for the courses offered.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
8.4	The allocation of trainers to courses provides a consistent learning experience, and delivery is monitored to ensure consistency across all the provision.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
8.5	The commissioning of individual course materials is managed effectively, and the content and style of the materials are checked to ensure standardisation across the provision.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
8.6	There are appropriate policies and procedures for the acquisition of training and learning resources, which ensure that all trainers have access to the appropriate quantity and quality of resources on the day(s) of the course for the benefit of the participants.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
8.7	Trainers are supported in their continuing professional development and are enabled to develop further pedagogic techniques to enhance the participants' learning.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

This standard is judged to be:

Met Partially Met Not Met

Comments

Course management is very effective and results in the delivery of customised programmes that meet the requirements of the participants. The course manager is highly qualified and very experienced and draws on the expertise of the curricular committee to ensure course content is relevant and current and meets the needs of the participants.

The curriculum offered meets the needs of the relevant stakeholders. Programmes are tailored very effectively to the specific requirements of institutional partners to ensure participants' expectations are fully met.

EED generates comprehensive programme schedules, ensuring that all training rooms are adequately equipped with all the necessary equipment. The room capacities are sufficient to accommodate comfortably the size of the groups. Disabled access issues are addressed, ensuring that the rooms are available to everybody.

Specialist speakers who are expert in their fields are engaged to provide the latest information on the topics under discussion. Every session is monitored to assure quality, and participant satisfaction scores are very high.

EED takes responsibility for collecting and collating all the session information, which is then compiled into booklets for each participant. The materials undergo review by the team to ensure their appropriateness and cultural sensitivity. In cases where slides require translation, they are sent to a professional translator and reviewed once more before being printed.

Procedures are in place to ascertain the resource needs for each programme. High-quality lecture rooms are used. These are equipped with smart boards for effective multimedia presentations. An on-site Information Technology (IT) officer ensures that the technology functions well. Professional interpreters with microphones are available when needed, ensuring clear communication.

Most of EED's speakers are university lecturers and departmental heads with a high-level expertise. In addition to the professional dialogue following delivery of lectures on the course, they also receive support from their own institutions.

9.	The courses are planned and designed in ways that enable participants to succeed	
9.1	The courses' design and content reflect current knowledge and practice and are regularly reviewed and revised and take into account input from relevant stakeholders.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
9.2	The content of the courses enables participants to develop the knowledge and skills required to meet the learning outcomes, in the case of vocational courses, to develop the behaviours and attitudes required for employment and to be successful in any final examinations and/or assessments.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
9.3	Course materials are designed for a specific and clearly stated level of study and include appropriate support material.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
9.4	Course materials are appropriately presented and sufficiently comprehensive to enable participants to achieve the course objectives.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
9.5	Courses maintain an appropriate focus on any assessment objectives or statement of learning outcomes established by the awarding and/or examination body.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
9.6	Ongoing assessments appropriately reflect the content and standards of final assessments.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA
9.7	The courses are designed so that participants are encouraged and enabled to develop independent learning skills.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
9.8	The provider has appropriate methods in place to encourage and measure participant engagement.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
9.9	The academic and/or professional backgrounds and particular support needs of participants are taken into account in the planning and design of the course.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

This standard is judged to be:

Met Partially Met Not Met

Comments

The courses are planned in ways that facilitate participants' learning and success. Programme content is designed to be practical and immediately applicable to the participants' institutions. The objective is to create content that industry professionals can implement in their organisations, enhancing their competitiveness and viability.

Input from relevant stakeholders, including industry experts, is regularly obtained to ensure the content reflects current knowledge and practice. The courses undergo continuous review and revision to keep them up to date and aligned with the needs of participants and their organisations.

EED specialises in providing short courses that are not assessed and cover topics such as leadership and management, finance and investment, ESG, entrepreneurship and technology. The micro-credentials programme is assessed and accredited and enables participants to develop the necessary skills to meet the learning outcomes.

Programme materials are tailored to each programme, with speakers' presentation slides and handouts collated into a single booklet. Participants confirmed to the inspector that they found this material a helpful resource to reinforce their learning. Inspection findings support this view.

EED provides the participants with printed booklets that include speakers' slides, where these are available. Professional translators provide accurate translations of the materials for groups for whom English is an additional language. An interpreter interprets for the guest speaker for groups of participants who do not speak English, which enables everyone to learn and understand the concepts presented.

For the accredited micro-credentials programme, EED provides a comprehensive module specification. This document includes essential information, such as the programme description, learning objectives, required reading, assessment criteria, grading scale, course structure, course outline, teaching faculty details and an overview of each topic.

There are no ongoing assessments.

Feedback from participants indicates that EED's programmes motivate them to broaden their perspectives by engaging with industry experts and applying what they have learned to real-life situations. For accredited programmes, the assessment structure and 70 hours of self-study encourage the development of independent learning skills among the participants.

Participant engagement is encouraged throughout the lectures, and time is also set aside at the end for questions and answers. Participants discuss concepts and are able to question the speakers and ask for clarification. Visits to relevant sites, such as motor manufacturing, also provide opportunities for participant interaction.

The academic and/or professional backgrounds and particular support needs of participants are taken into account in the planning and design of the courses. Programmes are tailored to cater for the academic and professional backgrounds of the participants and the participants' feedback on their experience whilst on their courses is very positive.

Participants confirmed to the inspector how valuable they found the course. They appreciated the realistic applications and the mixture of styles from the speakers. They found the programme to be an immersive and cultural experience that gave them an incentive to explore concepts more deeply.

10.	Trainers are suitable for the courses to which they are allocated and are effective in their delivery	
10.1	Trainers are appropriately qualified and experienced.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
10.2	Trainers have a level of subject knowledge, and pedagogic and communication skills that allows them to deliver courses effectively.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
10.3	Trainers respond to the different backgrounds and particular support needs of participants in their delivery of the training sessions.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
10.4	Trainers employ effective strategies to involve all participants in active participation and to check their understanding of concepts and course content.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

This standard is judged to be:

Met Partially Met Not Met

Comments

Trainers are suitable for the courses to which they are allocated and are effective in their delivery. EED's programme is delivered by highly qualified experts who are entrepreneurs, academics and/or industry practitioners and who bring a range of relevant perspectives to the topic being studied.

The speakers have rich background experience and high-level subject-specific expertise. They include professors from world-class UK universities, who are used to talking to postgraduate and executive-level participants. As a result, the Provider's participant satisfaction levels are very high and they benefit from seeing the link between theory and practice and learn from real life application.

Summarised background information about participants is shared with the speakers, including participants' level of education and their associated industry to facilitate tailored delivery. If any participants have special support needs, this information is conveyed to speakers for a customised approach to meet specific needs.

Trainers employ effective strategies to involve all participants in active participation and to check their understanding of concepts and course content. Following each session, a question-and-answer session is conducted to answer participants' questions and ensure good comprehension of the course material.

Additionally, speakers actively encourage questions from participants during the presentations, fostering engagement and participation, which is particularly appreciated by the board-level executives, who attend the courses, who expect interactive sessions. The choice of high-level academic and industry professionals ensures the effective delivery of cutting-edge strategies and up-to-date challenges.

11.	Participants receive appropriate assessment and feedback on their performance and progress, both of which are effectively monitored	
11.1	Participants are provided with an assessment schedule in which required assessments and revision periods are detailed in advance with clear submission deadlines.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
11.2	Assessment strategies are relevant to the content and nature of the courses and focused on measuring participants' achievement of the intended learning outcomes.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
11.3	Participants' progress and assessment outcomes are monitored to enable the identification of participants who are not making satisfactory progress, and prompt intervention takes place if required.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
11.4	The feedback provided to individual participants is tailored to meet their specific needs and constructive in its nature and delivery.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
11.5	Participants have appropriate access to trainers outside the scheduled course delivery time.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
11.6	The provider takes appropriate steps to identify and discourage cheating and plagiarism and penalises offenders.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
11.7	Realistic deadlines are set and communicated well in advance to participants and any required coursework and revision periods are scheduled in advance.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
11.8	Prompt action is taken when participants miss deadlines or when the work submitted is not of a satisfactory standard.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA

This standard is judged to be:

Met Partially Met Not Met

Comments

Where relevant, participants receive appropriate assessment and feedback on their performance and progress, both of which are effectively monitored. With regard to the accredited micro-credentials programme, an assessment schedule is provided with all relevant information regarding submission deadlines.

Assessment strategies are relevant to the learning outcomes and enable participants to develop appropriate skills.

Participants on the assessed programme receive feedback on draft assignments, which enables the Provider to monitor progress and intervene as needed and for the participant to develop the necessary skills.

Feedback on marked work on the micro-credentials programme is constructive and enables participants to know what they need to do to improve.

As a result, assessment and feedback are appropriate for the programme being undertaken. In the accredited programme, marking and feedback are monitored by the awarding body, which has found the assessment and feedback to be accurate and the standard to be high.

Participants have appropriate access to the lecturer during the session and in scheduled breaktimes. Programme leaders from partner institutions, who accompany the participants, are also available to answer queries as they teach that subject area.

There are appropriately robust policies to discourage cheating and plagiarism. These are effectively communicated at induction and in the handbook. Appropriate electronic systems are used to identify plagiarism in the accredited programme.

Clear deadlines are set for the accredited programme. If deadlines are missed, the participant fails the course.

12. The provider offers courses leading to accredited awards granted by recognised awarding bodies		
12.1	For courses leading to awards from the provider's country of domicile, the awarding body is recognised by the relevant regulator.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA
12.2	For courses leading to an award from an international educational institution that is authorised to operate in its country of domicile, the provider has a formal agreement in place with the international institution.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA

This standard is judged to be:

Met Partially Met Not Met NA

Comments

EED offers courses that lead to accredited awards by recognised awarding bodies. The micro-credentials course is accredited by Collège de Paris, France through a formal agreement with the Provider.

13. There is a clear rationale for courses leading to internal awards, i.e. awards that are made on the basis of the outcomes of formal internal assessment methods		
13.1	There is a clear statement of the level claimed relative to the relevant national qualifications' framework and evidence that participants who receive the award meet the stated requirements for that level.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
13.2	There is evidence of the extent to which the awards are accepted for the purposes of employment or further study.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
13.3	There is appropriate input to the assessment process from objective specialists who are external to the provider.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA

This standard is judged to be:

Met Partially Met Not Met NA

Comments

14.	There are satisfactory procedures for the administration of examinations and other means of assessment	
14.1	The provider complies with the requirements of the relevant awarding bodies in terms of examination security and administration.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
14.2	For internal awards, there are effective systems in place for examination security and administration.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
14.3	For internal awards, there are clear procedures for participants to appeal against their marks.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA

This standard is judged to be:

Met Partially Met Not Met NA

Comments

15.	There is appropriate provision of advice for participants intending to proceed to employment or continued education	
15.1	Participants have access to advice from an appropriate staff member on further study and career opportunities.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
15.2	If the provider offers courses preparing participants for higher/further education, they have access to advice from a designated staff member both on selecting courses and institutions and on the application process.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA

This standard is judged to be:

Met Partially Met Not Met NA

Comments

INSPECTION AREA – PARTICIPANT WELFARE

16.	Participants receive welfare support appropriate to their age, background and circumstances	
16.1	There is at least one named staff member responsible for participant welfare who is suitably trained and/or experienced, accessible to all participants and available to provide advice.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
16.2	Participants receive appropriate information, advice and guidance before the start of the course.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
16.3	Participants receive an appropriate induction and relevant information at the start of the course.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
16.4	Participants receive appropriate information on the pastoral and emergency support available and referral to external specialists, as required, in connection with participants' mental health and well-being.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
16.5	The provider has policies to avoid discrimination and a published procedure for dealing with any abusive behaviour, including cyberbullying, and these are effectively implemented.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
16.6	Effective safeguarding arrangements are in place for participants under the age of 18 and vulnerable adults, which are regularly reviewed.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA

16.7	Effective arrangements, including a policy, risk assessment and staff training, are in place to protect participants from the risks associated with radicalisation and extremism.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
16.8	There is an e-policy in place that references any existing staff and participant codes of conduct and covers participants' on-site use of social media and devices such as mobile telephones, tablets and cameras.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
16.9	The provider collects contact details for participants, and their emergency contact and appropriate staff can access the information quickly and easily, in and out of normal operating hours.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

This standard is judged to be:

Met Partially Met Not Met

Comments

Participants receive effective welfare support. The CEO takes responsibility for participant welfare and is available to provide advice and support to participants at an appropriate level. He is suitably experienced and qualified. EED also has access to student welfare resources and emergency medical facilities through its partnerships with the University of Oxford colleges, ensuring comprehensive assistance is available when needed.

Information, advice and guidance before the start of the course are comprehensive. EED works with its partner institutions to provide full information to potential participants before they travel. This includes a pre-course online orientation session with the programme lead. Joining notes contain guidelines from the college and useful information about Oxford. EED's Programme Manager also offers remote support for all queries, so potential participants have full information on which to base informed choices.

Participants receive an appropriate induction on the first day of the programme to review the schedule and to encourage their engagement and feedback. Additional information is provided on a range of aspects, including health and safety, accommodation, food, and college and local information.

Appropriate information on pastoral and emergency support is provided, in conjunction with the college. As part of the contract, the host college offers the services of the college Student Welfare Officer, help in a medical emergency and mental health support if needed, to ensure the overall well-being of participants throughout their programme.

Policies to deal with discrimination or abusive behaviour, including cyber-bullying, are well disseminated through the student handbook and participant contract. Consequently, there have been no issues of this nature.

Participants under the age of 18 are not accepted on programmes.

EED has a suitable policy and a risk assessment aimed at safeguarding participants from the risks associated with radicalisation and extremism and has carried out in-house staff training. This in-house training was supplemented during the inspection, and staff have completed certificated courses to fully prepare them to mitigate any risks associated with radicalisation and extremism.

There is an effective e-policy referencing the staff and participant codes of conduct that is well disseminated and clearly stated in the appropriate handbooks, to protect participants.

EED ensures the secure collection of participants' contact details, including telephone numbers and emergency contacts, which are accessible to appropriate staff for each programme. Sensitive details are accessed through a specific link, which maintains confidentiality and restricts access to authorised staff only.

17.	International participants are provided with specific advice and assistance	
17.1	International participants receive appropriate advice before their arrival on travelling to and living in their host country.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

17.2	International participants receive an appropriate induction upon arrival covering issues specific to the local area.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
17.3	Information and advice specific to international participants continue to be available throughout their course of study.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
17.4	Provision of support takes into account cultural and religious considerations.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

This standard is judged to be:

Met Partially Met Not Met NA

Comments

International participants receive specific advice and assistance that are relevant to their circumstances. EED collaborates with its partner institutions to ensure participants receive comprehensive information before their departure, on arrival at the airport and about staying in the UK.

Brochures, handbooks and joining instructions provide a wide range of advice on a range of issues, from weather and currency to adaptors, travel, meals and dress. As a result, participants are well prepared for their time in the UK.

The induction includes information on the college, and participants receive the programme schedule, a map, a guidebook, a handbook and information on events in Oxford. EED organises an Oxford walking tour on the first day after classroom sessions have settled to help participants navigate Oxford and find suitable dinner options.

International participants receive tailored assistance throughout their course, such as by offering them the services of on-site administrative staff fluent in Mandarin to better accommodate Chinese participants.

The cultural and religious needs of the participants are catered for in a number of ways, such as proactively soliciting dietary requirements before their arrival to ensure specific needs are met, providing prayer rooms or adjusting timetables to accommodate prayer times, or providing food at sunrise during Ramadan. As a result, participants feel comfortable and settle in quickly.

18.	The fair treatment of participants is ensured	
18.1	Participants apply for and are enrolled on courses under fair and transparent contractual terms and conditions, which include appropriate refund arrangements and a cooling-off period.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
18.2	Participants have access to a fair complaints procedure of which they are informed in writing at the start of the course.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
18.3	Participants are advised of BAC's complaints procedure.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA

This standard is judged to be:

Met Partially Met Not Met

Comments

The application form provides full details of refund arrangements, and the contractual terms are fair and transparent.

Participants have access to a fair complaints procedure through the student handbook, which they receive before the start of the course. This was revised during the inspection to make the timings of the complaints process clearer.

As the Provider is not yet accredited by the British Accreditation Council (BAC), the Provider does not have access to BAC's complaints procedure.

19.	Residential accommodation that is directly managed by the provider is fit for purpose, well maintained and appropriately supervised	
19.1	Any residential accommodation is clean, safe and of a standard that is adequate to meet the needs of participants.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

19.2	Any residential accommodation where participants under 18 are accommodated is open to inspection by the appropriate authorities, where applicable.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA
19.3	Clear rules regarding fire safety and other health and safety procedures are in place, and appropriate precautions are taken for the security of participants and their property.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
19.4	A level of supervision is provided that meets the needs of participants.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
19.5	Appropriate measures are in place to ensure that participants under the age of 18 and those over the age of 18 are separated when allocating accommodation.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA

This standard is judged to be:

Met Partially Met Not Met NA

Comments

The residential accommodation is clean, safe and of a standard that is adequate to meet the needs of the participants. EED hires Harris Manchester College or Mansfield College in Oxford to provide accommodation for participants. The colleges employ housekeepers to clean the rooms before participants check in and thereafter regularly throughout their stay. The colleges also provide 24-hour security.

All rooms have ensuite bathroom facilities and are maintained to a high standard, providing a clean, safe and adequate environment for participants.

EED does not accept participants under the age of 18.

The college provides clear guidelines on the safety and health of the participants, including fire exits and assembly points. Each room has its own keys, which are handed to participants upon their arrival at the college.

The college designates a Porter at the college as an emergency contact. EED provides participants and partners with the Porter's contact number.

Participants are not asked to wear a badge or lanyard, which would provide a useful place to record emergency information and a means of identifying themselves as belonging to the programme.

Participants can also contact EED's available support staff, including the Programme Director, through social media platforms for immediate assistance.

20.	The welfare of participants in home-stay accommodation is ensured, and the provider's relationship with the hosts is properly managed	
20.1	Due care is taken in selecting home-stay accommodation so that it provides a safe and comfortable living environment for participants and is appropriately located for travel to and from the provider.	<input type="checkbox"/> Yes <input type="checkbox"/> No
20.2	Any home-stay accommodation is inspected before participants are placed and is subject to regular re-inspection by a responsible representative or agent of the provider.	<input type="checkbox"/> Yes <input type="checkbox"/> No
20.3	The provider has appropriate contracts in place with any hosts, clearly setting out the rules, terms and conditions of the provision.	<input type="checkbox"/> Yes <input type="checkbox"/> No
20.4	Appropriate advice and support are given to both hosts and participants before and during the placement.	<input type="checkbox"/> Yes <input type="checkbox"/> No
20.5	Clear monitoring procedures are in place with opportunities for participant feedback, and prompt action taken in the event of problems.	<input type="checkbox"/> Yes <input type="checkbox"/> No

This standard is judged to be:

Met Partially Met Not Met NA

Comments

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21.	Participants have access to an appropriate social programme and information on leisure activities in the local area	
21.1	Participants are provided with appropriate information on opportunities for participation in events and other leisure activities which may be of interest.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
21.2	The social programme is responsive to the needs and wishes of participants.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
21.3	Any activities within the social programme have been chosen with consideration for their affordability for the majority of participants.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
21.4	The activities organised by the provider are effectively supervised by a responsible adult representative with suitable qualifications and/or experience.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
21.5	Off-site social activities are subject to an appropriate risk assessment and suitable safeguards are put in place as a result.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA

This standard is judged to be:

Met Partially Met Not Met

Comments

Participants have access to an appropriate social programme and information on leisure activities in the local area. The social programme is appropriate for the participants' length of stay. Visits and excursions are arranged as part of the package on the EED programme.

Harris Manchester College, Mansfield College and colleges in Cambridge also provide a booklet to assist participants in developing their own social programmes in the local area, if they wish to do so. This information is also accessible via the colleges' respective websites.

Following the scheduled sessions each day, participants have their own free time to explore Oxford, affording them the flexibility to relax and discover the city after their daily activities have finished.

EED covers the cost of excursions it arranges for participants. Participants cover their own expenses for any extra activities. This may include the evening meal, depending on the programme.

All activities organised by the Provider are effectively supervised by an appropriately trained member of staff. For groups of participants who do not speak English, at least one staff member who understands the language spoken by the group will accompany them for evening meals or any social event.

All off-site activities are subject to appropriate assessment to mitigate risk and protect the participants.

INSPECTION AREA – PREMISES AND FACILITIES

22.	The provider has secure possession of and access to its premises	
22.1	The provider has formal arrangements in place that mean it has possession of and/or access to suitable premises.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
22.2	The provider has access to suitable external premises of a temporary or occasional nature for training or non-training purposes.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA

This standard is judged to be:

Met Partially Met Not Met

Comments

The Provider has formal arrangements in place that mean it has possession of and/or access to suitable premises. EED has formal, signed contracts with the host venues that are made in advance of each programme.

The Programme Manager is responsible for liaising with the colleges and other premises to ensure that suitable facilities are secured and accessible for the programmes.

Programmes are run in the host college's lecture rooms, and participants are accommodated in college residences, which also provide dining facilities.

23.	The premises provide a safe, secure and clean environment for participants and staff	
23.1	Access to the premises is appropriately restricted and secured.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
23.2	The premises are maintained in an adequate state of repair, decoration and cleanliness.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
23.3	There are specific safety rules in hazardous areas, which are readily accessible to participants, staff and visitors.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA
23.4	General guidance on health and safety is made available to participants, staff and visitors.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
23.5	There is adequate signage inside and outside the premises and facilities for the display of general information.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
23.6	There is adequate circulation space for the number of participants and staff accommodated and a suitable area in which to receive visitors.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
23.7	There are toilet facilities of an appropriate number and level of cleanliness.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
23.8	There is adequate heating and ventilation in all rooms.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

This standard is judged to be:

Met Partially Met Not Met

Comments

EED's current programmes are housed in Oxford college facilities, which are appropriately restricted and secure. Access is monitored by the staff in the Porter's lodge, and participants are issued with key fobs.

The premises are maintained in a very good state of repair, decoration and cleanliness. The levels of decoration and cleanliness are excellent.

There are no hazardous areas.

General guidance on health and safety is made available to participants, staff and visitors by the college liaison officer and reinforced at induction and through handbooks to mitigate risks and ensure the safety of staff and participants.

Adequate signage inside and outside the premises, plus notice boards and social media platforms, ensure that information is disseminated effectively.

There is plenty of circulation space for participants and staff and areas in which to receive visitors. Toilets are clean and sufficient, and heating and ventilation are good. Participants benefit from a safe and secure environment that is conducive to learning and relaxation.

24.	Training rooms and other learning areas are appropriate for the courses offered	
24.1	Training rooms and other learning areas provide adequate accommodation for the training sessions allocated to them.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
24.2	Training rooms and any specialised learning areas are equipped to a level that allows for the effective delivery of each course.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

24.3	There are physical and digital facilities suitable for conducting the assessments required for each course.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA
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This standard is judged to be:

Met Partially Met Not Met

Comments

Training rooms are of a very high quality and are suitable and provide good accommodation for the programmes.

The rooms are well equipped with all the necessary resources for the effective delivery of the programme.

Participants benefit from tables and chairs that facilitate both individual and collaborative working. All classrooms are equipped with wireless internet connectivity, laptops, integrated audio-visual systems and digital/rotating whiteboards that ensure excellent visibility from every part of the room.

The colleges also designate IT officers, who are responsible for ensuring that IT facilities are always in good working order. Microphones are also available for on-site interpreters, where appropriate.

Facilities for conducting assessments are not needed as courses are not assessed.

25.	There are appropriate additional facilities for participants and staff	
25.1	Participants have access to sufficient space, so that they can carry out their own private work and/or study.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
25.2	Trainers have access to sufficient space for preparing teaching/training sessions, marking work and relaxation.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
25.3	Participants and staff have access to space and facilities suitable for relaxation and the consumption of food and drink, including facilities that are located outside the premises.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
25.4	There are individual offices or rooms in which trainers and senior management can hold private meetings and a room of sufficient size to hold staff meetings.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
25.5	Administrative offices are adequate in size and are resourced for the effective administration of the provider.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

This standard is judged to be:

Met Partially Met Not Met

Comments

Additional facilities for participants and staff are good.

Participants are provided with single, ensuite bedrooms where they can engage in private work and study after each scheduled session. Each bedroom is equipped with a desk, chair and accessible wireless internet connection. Additionally, participants can use common areas on college premises for these purposes.

Speakers prepare lectures off site but also have access to the common rooms in the college, if required.

Participants and staff have access to space and facilities suitable for relaxation and the consumption of food and drink. The college offers participant cafeterias and dining facilities. Additionally, participants have the option to visit the University Club which is part of the facilities of the University of Oxford.

EED has its own office at the college while the programme is running, which is a good size and well resourced. This office space and other meeting rooms are available that are suitable for staff meetings if required.

COMPLIANCE WITH STATUTORY REQUIREMENTS

Declaration of compliance has been signed and dated

Yes No

PART C – SUMMARY OF STRENGTHS AND ACTION POINTS

Numbering of action points aligns with that of the minimum standards.

MANAGEMENT, STAFFING AND ADMINISTRATION

Provider's strengths

Strong relationships with partner institutions enable learning programmes to be tailored very effectively to the academic needs of participants.

The emphasis on the importance of stakeholder feedback and analysis informs continuous quality improvement to the benefit of participants.

The speed at which suggestions for development are implemented denotes a strong ethos of quality improvement to enrich the participant experience.

Actions required	Priority H/M/L
4.5 EED must upload the website with accurate information that is in the public domain, including key policies.	<input checked="" type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low

TEACHING, LEARNING AND ASSESSMENT

Provider's strengths

Participants value the wide range of perspectives and benefit from the practical application of theoretical knowledge.

Course books provide a good resource to reinforce learning, which participants find very helpful.

Participants for whom English is an additional language benefit from interpretation services that enable them to reap the full benefit from the lectures.

Actions required	Priority H/M/L
None	<input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low

PARTICIPANT WELFARE

Provider's strengths

Clear pre-course information is presented to potential participants, enabling them to make informed choices.

The contractual agreement with the colleges to access welfare services for participants provides an excellent safety net to ensure their well-being.

Actions required	Priority H/M/L
None	<input type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low

PREMISES AND FACILITIES

Provider's strengths

The location of the teaching sessions in the colleges of the University of Oxford enhances participants' experience and provides inspiration to excel academically.

Participants benefit from the interesting cultural experience of living and dining in an Oxford college.

Actions required	Priority H/M/L
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None

High Medium Low

RECOMMENDED AREAS FOR IMPROVEMENT

To be reviewed at the next inspection

It is recommended that EED implement its plans for structured, mandatory CPD to ensure that all staff benefit from certified training programmes in areas such as safeguarding and know how to deal with any challenges that arise.

EED is recommended to consider collating action plans into one document to provide a complete overview for the whole staff team.

It is recommended that EED consider supplying participants with a badge or lanyard to provide an easy means of identifying themselves as participants on the programme.

COMPLIANCE WITH STATUTORY REQUIREMENTS

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THE INSPECTION WAS CARRIED OUT BY:

Pauline Bateman

Lead Inspector